



SASKATCHEWAN HUNTER AND JUMPER ASSOCIATION INC.

CONSTITUTION - Draft

**Existing**

**Proposed Change**

<p>1. <u>NAME:</u> This association shall be known as " Saskatchewan Hunter and Jumper Association Inc." hence forth will be denoted as SHJA.</p>		
<p>2. <u>OBJECTIVE OF THE FEDERATION</u> Without limiting the activities of this association, SHJA, will seek to achieve the following objectives:</p>		
<p>a. To coordinate the activities of Hunters and Jumpers in Saskatchewan so that duplication of effort and conflict of purpose may be avoided.</p>	<p>a. To liaison with the Saskatchewan Horse Federation Inc., Equestrian Canada, Jump Canada, and similar provincial organizations.</p>	<p>renumber and add other organizations</p>
<p>b. To liaison with the Saskatchewan Horse Federation Inc.</p>	<p>b. To coordinate the activities of Hunters and Jumpers in Saskatchewan so that duplication of effort and conflict of purpose may be avoided.</p>	<p>renumber</p>
<p>c. To serve as an educational medium for its members.</p>		
<p>d. To serve as a channel through which the provincial government and/or Saskatchewan Horse Federation Inc. may make funds available to support Hunters and Jumpers in Saskatchewan.</p>		
<p>e. To raise the standards in quality of Hunters and Jumpers.</p>		
<p>In working towards the achievement of its mission statement and the objectives, the SHJA will:</p>		
<p>i. Promote and encourage safe jumping activity.</p>		

<p>ii. Promote hunter and jumper clinics and competitions in Saskatchewan that strive to raise the performance standards.</p>		
	<p>iii. Promote and encourage more equestrian activities, especially among young people.</p>	<p>addition</p>
<p>3. <u>MEMBERSHIP</u>  Membership is open to; individuals interested in horses, horses sport or the horse industry, organized groups of equestrians including horse breeders, trainers, horseman's clubs, pony clubs. Membership is also open to those</p>	<p>a.</p>	
<p>b. Membership shall be one type. Organizations and individuals of the type referred to in the foregoing paragraph may become members of the SHJA, if approved by the Directors. Membership may be continued as long as the annual membership dues are paid and the members continue to further the aims and purposes of the SHJA.</p>		
	<p>c. New membership applications shall be approved by the Board of Directors of the SHJA at their regular meetings.</p>	<p>addition</p>
<p>4. <u>MEMBERSHIP DUES</u>  a. Membership dues shall be payable annually.</p>		
<p>b. If the Board of Directors makes any changes in the membership fee, for the ensuing year, members of the SHJA shall be advised of the change.</p>	<p>b. If the Board of Directors makes any changes in the membership fee, for the ensuing year, members of the SHJA shall be advised 60 days before change takes affect.</p>	<p>add time</p>
<p>c. The membership fee shall be due January 1<sup>st</sup> each year and shall normally cover the calendar year.</p>		

<p>d. Members resigning from the SHJA shall be entitled to a refund of fees, less the liability insurance of said member.</p>	<p>d. Members resigning from the SHJA shall not be entitled to a refund of the fees.</p>	
<p>5. <u>OFFICERS OF THE ASSOCIATION</u>  a. The officers of the SHJA shall be the President, one Vice-President, Treasurer, and Secretary who shall be elected annually and who shall hold office during and ensuing term or until their successors are duly elected. No person shall hold the office of President, Vice-President, or Secretary for more than two consecutive terms.</p>		
<p>b. The staggered terms for the executive committee are as follows:  President                    3 years  Vice-President            3 years  Treasurer                   3 years  Secretary                    3 years</p>	<p>b. The staggered terms for the Executive committee are as follows:  President                    3 years  Vice-President            3 years  Treasurer                   3 years  Secretary                    3 years</p>	<p>capitalize the E</p>
<p>c. The Past President of the SHJA shall be considered to be an officer of the SHJA unless he resigns or fails to maintain membership in the SHJA.</p>		
<p>6. <u>DUTIES OF OFFICERS</u>  a. <u>President</u> - The President shall be the chairman of the board of Directors of the SHJA and shall preside at all meetings of the SHJA and the Board of Directors. He shall conduct meetings in accordance with established rules of procedure. He shall ensure the decisions of the SHJA and the Board of Directors are carried into effect.</p>		
<p>b. <u>Past President</u> – The immediate available Past President shall attend all meetings of the SHJA and the Board of Directors and shall perform duties as the Board of Directors may assign to him.</p>		

<p><u>d. Vice President</u> The Vice President shall have all the powers and duties of the President in his absence. He shall perform such other duties as may be assigned to him by the Board of Directors.</p>	<p><u>c. Vice President</u> - The Vice President shall have all the powers and duties of the President in his absence. He shall perform such other duties as may be assigned to him by the Board of Directors.</p>	<p>renumber from d to c</p>
<p><u>e. Secretary</u> The Secretary shall keep all records of the SHJA and the Board of Directors. He shall record minutes of all meetings of these bodies, and shall distribute them as directed at all members of the respective groups. He shall be responsible for the official correspondence of these bodies.</p>	<p><u>d. Secretary</u> The Secretary - shall keep all records of the SHJA and the Board of Directors. He shall record minutes of all meetings of these bodies, and shall distribute them as directed at all members of the respective groups. He shall be responsible for the official correspondence of these bodies.</p>	<p>renumber from e to d</p>
<p><u>f. Treasurer</u> – The Treasurer shall have custody of all funds of the SHJA and shall be responsible for their safekeeping and proper disbursement. He shall prepare the annual budget of the Board of Directors. He shall present a financial report to each meeting of the SHJA and the Board of Directors. He shall make all of his financial records available to the auditors named by the Board of Directors.</p>	<p><u>e. Treasurer</u> – The Treasurer shall have custody of all funds of the SHJA and shall be responsible for their safekeeping and proper disbursement. He shall prepare the annual budget of the Board of Directors. He shall present a financial report to each meeting of the SHJA and the Board of Directors. He shall make all of his financial records available to the auditors named by the Board of Directors.</p>	<p>renumber from f to e</p>
<p>7. <u>Board of Directors</u> a. The affairs of the SHJA shall be managed by a Board of Directors not less than four or more than eight, all of whom shall be members of the SHJA and shall be elected at the Annual General Meeting (AGM) of the members.</p>	<p>7. <u>Board of Directors</u> a. The affairs of the SHJA shall be managed by a Board of Directors not less than four or more than eight, all of whom shall be members of the SHJA and shall be elected at the Annual General Meeting (AGM) of the members.</p>	
<p>b. The immediate Past President of the SHJA shall be entitled to attend meetings of the Board of Directors, shall have a vote thereat, but shall not be included in the maximum of eight Directors.</p>	<p>b. The immediate Past President of the SHJA shall be entitled to attend meetings of the Board of Directors, shall have a vote thereat, but shall not be included in the maximum of nine Directors.</p>	<p>change eight to nine</p>

<p>c. The Board of Directors, may by resolution, appoint a Honorary Director(s) who shall be entitled to attend meetings of the Board of Directors but shall not have a vote thereat, and shall not be included in the maximum of eight Directors.</p>	<p>c. The Board of Directors, may by resolution, appoint a Honorary Director(s) who shall be entitled to attend meetings of the Board of Directors but shall not have a vote thereat, and shall not be included in the maximum of nine Directors.</p>	<p>change eight to nine</p>
<p>d. The office of a Director shall be vacated:  i. If the Director resigns his office be delivering a written resignation to the Secretary of the SHJA.</p>		
<p>ii. If, at a special meeting of members or at a special meeting of Directors called for that purpose, a resolution is passed by three quarters of those present that he be removed from office.</p>		
<p>iii. On death</p>		
<p>iv. Provided that any vacancy shall occur for any reason contained in this paragraph, the Directors by resolution shall fill the vacancy with a member in good standing with the SHJA.</p>		
<p>e. Directors shall not receive remuneration for their services, but by resolution of the Board.</p>		
<p>f. A majority of the members of the Board of Directors shall constitute a quorum.</p>	<p>f. A majority of the members of the Board of Directors shall constitute a quorum(5).</p>	<p>addition for the number 5</p>
<p>g. The Board of Directors shall meet at least one time each year for the purpose of establishing policies related to the purpose and work of the SHJA.</p>		

<p>h. The President of the SHJA shall be the Chairman of the Board of Directors. The Board may name such committees and appoint such officials as are necessary to achieve the purposes of the SHJA.</p>		
<p>8. <u>ELECTIONS</u> a. An election for the purpose of selecting the Board of Directors/officers shall be held at the AGM.</p>		
<p>b. Nominations for the Board of Directors/officers shall be submitted by a nominating committee named by the Board of Directors and by members of the SHJA who may also make nominations from the floor at the AGM.</p>		
<p>c. Voting for the Board of Directors/officers shall be by ballot or show of hands. In the event of a tie, the nomination committee shall cast the deciding ballot.</p>		
<p>9. <u>MEETINGS</u> a. The AGM of the SHJA shall coincide with the AGM of the SHF.</p>	<p>a. The AGM of the SHJA shall be held within 120 days following the fiscal year end.</p>	<p>change from SHF AGM to fiscal year end</p>
<p>b. The Board of Directors shall meet at least one time each year as set forth in Article 7.</p>		
<p>c. The President or, in his absence, the Vice President shall have authority to call such meetings as he deems necessary.</p>		
<p>d. A majority of the Board of Directors may jointly, in writing; request the President or Vice President to call a meeting of the Board of Directors and the President shall forthwith cause such a meeting to be held.</p>		

	e. SHJA meetings shall be conducted under Roberts Rule of Order.	addition
10. <u>VOTING</u>		
a. At the AGM of the SHJA, all members in good standing have the right to vote.		
b. At meetings of the Board of Directors, all elected members and the immediate Past President have the right to vote.		
c. The maximum number of votes for a family membership shall be two.	c. Attendance at meetings of the Board of Directors shall be open to members of the Federation and invited guests with prior approval of 2/3 of the Board of Directors.	delete c and replace with new c
d. The maximum number votes that a show or corporate membership shall have is three votes.	d. One vote per membership.	delete d and replace with new d
	e. Voting by proxy is prohibited.	addition
11. <u>COMMITTEES AND REGULATIONS</u>		
a. The Board of Directors may appoint standing committees to discharge the function described by the Board of Directors as its terms of reference. The terms of reference and appointments to committees shall ensure that the membership of the SHJA is represented on each committee on an equitable basis. Each committee shall report all action at least annually to the Board of Directors for presentations to the AGM of the SHJA for consideration by the members.		
b. Persons appointed to a committee shall not receive any remuneration for such service, but by resolution of the Board of Directors.		

<p>12. <u>FISCAL YEAR</u> The Fiscal Year shall be from April 1 to March 31.</p>	<p>12. <u>FISCAL YEAR</u> The Fiscal Year shall be from January 1 to December 31.</p>	<p>change to fiscal year</p>
<p>13. <u>AUDITORS</u> The Board of Directors shall name an auditor who shall audit the accounts and financial records of the SHJA, and the report of which shall be presented at the AGM of the SHJA. The Board of Directors shall fix the numeration of the auditor. The auditor shall be qualified to review and evaluate financial records. he shall be independent of the membership of the SHJA.</p>		
<p>14. <u>SIGNING AUTHORITY</u> Three officers of the Executive, one of which must be the Treasurer, shall have signing authority with any two of the three signatures on any cheques, written document, or instrument of the SHJA.</p>		
<p>15. <u>HEAD OFFICE</u> The head office of the SHJA shall be the home address of the Secretary unless The Board of Directors rules otherwise.</p> <p>16. <u>LIAISON</u> Through its Board of Directors the SHJA shall maintain liaison with the SHF. and such other organizations that may further its purpose.</p>	<p>15. <u>HEAD OFFICE</u> The head office of the SHJA shall be the PO Box: PO Box 22312 RPO Wildwood, Saskatoon, SK. S7H 5P1</p>	<p>change to PO Box address so when position changes no need to change</p>
<p>17. <u>AMENDMENTS TO THE CONSTITUTION</u> Amendments to the Constitution may be made at the AGM or a specially called meeting of the SHJA by a two thirds majority vote of the members present, provided written notice is given by the mover of the amendment to all members of the SHJA. At least thirty days prior to the amendment being presented at the AGM.</p>		



**18. BY LAWS AND REGULATIONS**

a. The Board of Directors shall have authority to make such by laws and regulations as may be necessary to implement the Constitution effectively and consistently to ensure the smooth functioning of the SHJA.

b. If a decision of some urgency must be made and the Constitution or related regulations and by laws do not seem to cover the matter adequately, the Board of Directors shall have authority to take such action, as it deems necessary and shall report such action at the next AGM of the SHJA within whose jurisdiction final responsibility for the Constitution rests.

**19. INTERPRETATION OF CONSTITUTION AND RELATED REGULATIONS AND BY LAWS**

a. In these documents the singular shall include the plural, the plural shall include the singular, and the masculine shall include the feminine.

b. In the event of conflict of opinion about the interpretation of this Constitution or any of its related regulations and by laws, the ruling of the President shall prevail unless and until the matter can be referred to the next annual meeting of the SHJA.

**20. DISSOLUTION**

On dissolution of the SHJA its properties and assets, after payment of all liabilities, be donated to the SHF.



















